

## **Merrimack Conservation Partnership (MCP)**

### **2025 Environmental Science, Education and Outreach Grant Program**

#### **Request for Proposals**

#### **Overview**

In October 2025, the Merrimack Conservation Partnership (MCP) will award its ninth round of Environmental Science, Education and Outreach grants in the Merrimack Valley Watershed region of New Hampshire and Massachusetts. The MCP has \$25,000 to re-grant in 2025. The grant program is privately funded and administered by the Society for the Protection of New Hampshire Forests on behalf of the Merrimack Conservation Partnership.

The Merrimack Conservation Partnership is a regional conservation alliance formed to protect the southern portion of the greater Merrimack River watershed in New Hampshire and Massachusetts through accelerated land and water protection, advocacy, restoration, outreach and education. The Partnership works by supporting and fostering collaboration, coordination, and innovation among partner organizations to strengthen our individual and collective efforts toward achieving the shared goal of a clean, healthy Merrimack River.

In 2010, the Merrimack was identified by the US Forest Service as the most threatened watershed in the nation in terms of private forestland loss over the next 20 years. The two-state region of the Merrimack Watershed spans a total of 2.1 million acres and 3,275 square miles, of which 54% is in NH and 46% in Massachusetts. The Merrimack River starts in Franklin, NH and flows through eight of NH's largest cities. The river continues into Massachusetts to its mouth in Newburyport.

Before applying for an MCP grant, please carefully review this RFP and the application materials. For more information on the Merrimack Valley Regional Conservation Plan, grant application materials, maps, a list of towns in the region, etc., visit the "Grants" section of [www.merrimackconservationpartnership.org](http://www.merrimackconservationpartnership.org). If you need help determining whether your project is eligible for funding, please call Brian Hotz at (603) 224-9945 or email [bhotz@forestsoociety.org](mailto:bhotz@forestsoociety.org).

#### **Grant Amounts/Match Requirements**

Maximum grant amount per applicant is \$5,000. Applicants may only apply for one grant per year.

The MCP grants program has a cash match requirement. All applicants must provide matching funds of a minimum of 25% of the grant award to cover eligible expenses. Cash match does not include any in-kind gifts.

The MCP grants program also strongly encourages applicants to report non-cash match in the form of volunteer labor and other in-kind contributions. Non-cash match may consist of any donated funds and the value of materials and services donated in kind. The value of volunteer

labor should also be counted as non-cash match. For the 2025 grant year, unskilled volunteer labor is rated at \$18.58/hour and skilled volunteer labor is at fair market value.

Labor provided by employees of the applicant organization and/or partners (i.e. town or government employees, public agency employees, non-profit org. employees, etc.) may be credited at their wages as cash match and/or reimbursable expenses.

### **What Can Grants Be Used For?**

- ▣ To help fund environmental science, education and outreach activities related directly to the Merrimack River or its watershed. Funds can be used for activities such as:
  - Youth or public environmental educational activities
  - Development of outreach & educational materials
  - River clean ups
  - Water quality testing & monitoring activities
  - Others...

### **Who Can Apply For and Receive Funding?**

- ▣ Nonprofit tax exempt 501(c)(3) organizations, state or county agencies, or local government departments that have land conservation, environmental education, or another environmental focus.

### **How Will Projects Be Selected?**

- ▣ All grant applications will be reviewed by the MCP Steering Committee.
- ▣ Eligible activities must be located in the Merrimack Valley Watershed region of New Hampshire and Massachusetts. See the list of towns at the website Grants tab to determine whether your project is eligible for consideration.
- ▣ The activity must directly relate to the Merrimack River or its watershed.
- ▣ The activity should be completed within 1.5 years from the date of the grant award.  
*(Expenses incurred before January 1, 2025 are not eligible for funding through this grant round.)*
- ▣ Applicants must explain their capacity and financial ability to complete the proposed activities.
- ▣ Applicants must meet a cash match requirement of 25% of the grant award.

### **Grant Payments:**

**All MCP grants are paid on a reimbursement basis.** Grantees must incur costs for work actually completed. At project completion, the grantee will submit a request for reimbursement along with a final budget reflecting eligible and non-eligible expenses, including cash match expenses, and attach any cashed checks and/or paid-in-full receipts. Staff salaries do not require cashed checks or receipts, but should be shown on the budget. Your itemized invoice should also

be accompanied by a cover letter stating that the project has been completed or implemented; and a short 1-2 page report should be provided detailing outcomes, findings, lessons learned, or documentation of materials created. Expenses and items may not be reimbursed if they are not included in the original project proposal and budget. No partial reimbursements will be made.

### **Application Deadline**

**Completed applications must be received no later than 5:00 p.m. on August 29, 2025.**

Completed applications may be submitted electronically to [ccolton@forestsoociety.org](mailto:ccolton@forestsoociety.org).

Completed applications may also be sent by mail and **must be postmarked no later than August 29, 2025**. Mail applications to: Connie Colton, Society for the Protection of New Hampshire Forests, 54 Portsmouth Street, Concord, NH 03301.

Successful grant applicants will be notified by **October 10, 2025**. For questions regarding the grant program and the application process, please contact Brian Hotz at (603) 224-9945 ext. 316 or [bhotz@forestsoociety.org](mailto:bhotz@forestsoociety.org).

*The Merrimack Conservation Partnership Grants program is privately funded and administered by the Society for the Protection of New Hampshire Forests on behalf of the Merrimack Conservation Partnership.*

*The Merrimack Conservation Partnership reserves the right to modify this and other application materials in future grant rounds, based on experience gained from administering the program, changes in funding and/or legal requirements.*